



Agricultural Produce Marketing Committee

(Market of National Importance)

(Govt. of NCT of Delhi)

Office Complex, NFM Phase-II, Sarai Pipal Thala, Azadpur, Delhi-110033

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N.O.W.: - Comprehensive AMC of 250 KVA DG Set installed at Service block Azadpur.

ITEM RATE QUOTATION AND CONTRACT FOR WORKS

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**Executive Engineer (E)
APMC, AZADPUR**

NOTICE INVITING QUOTATION

Sealed item rate quotations as detailed below are invited for the under mentioned work on behalf of Secretary, Agricultural Produce Marketing Committee, Azadpur, up to **2:30 P.M.** on date indicated below from the authorized service dealers of company /Specialized firms, who have adequate past experience of the repair & maintenance of D.G sets upto 250 KVA . The tender will be opened on the same day at **3:00 P.M.** in the office of Executive Engineer(E), APMC Azadpur, New Office Complex, NFM Phse.-II, Sarai Pipal Thalla, Azadpur, Delhi-33 in the presence of the quotationers or their authorized representatives who may like to attend. Quotations received after the prescribed time and date shall not be considered.

S. No.	Name of Work	Estimated Cost (Rs.)	Earnest Money (Rs.)	Time of Completion	Last date of issue of quotations Papers	Last Date of receipt & opening of quotations
1.	Comprehensive AMC of 250 KVA DG Set installed at Service block Azadpur.	1,20,000/-	1200/-	1 year	19.01.2022	20.01.2022

The earnest money as indicated above shall have to be deposited by the tenderers / quotationers along with the application for issue of tenders/quotations by a Bank Draft or Pay Order in favor of **APMC, Azadpur**. Quotations of the Firms, who do not deposit the earnest money in the prescribed manner, shall be summarily rejected.

The tender/ quotations forms and other contract conditions can be obtained from the office of the undersigned on any working day up to the last date of issue of tenders as indicated above till 1:00 P.M. on furnishing receipt of earnest money as specified above. The GST Registration Certificate, PAN No, experience of having completed successfully at least one work of similar nature and magnitude equivalent to the value of estimated cost of works as mentioned above, are to be shown before the issue of tender/quotations documents and attested true copies of the same are to be enclosed with the request for issue of tender/quotations documents.

The quotations documents including schedule of quantities, drawing and other details of work can be seen in the office of the undersigned on any working day before applying for the issue of tender.

The NIT/NIQ can be seen on web-site www.apmcazadpurdelhi.com. The firms downloading tender/quotation papers from website will have to submit offers in two packet system consisting earnest money along with attested copies of certificates as prescribed above in support of eligibility in one envelop Marked 'A', while tender form/price bid shall be placed in another envelope subscribed as annexure 'B'. Both these above sealed envelopes shall be kept in separate bigger size sealed packet mentioning name of work, NIT No. and due date of opening otherwise tenders shall be treated as invalid & rejected. The price bid of agencies which does not qualify in eligibility criteria shall not be opened and decision of competent authority shall be final and binding upon all parties. APMC reserves the right to reject any or all the tenders without assigning any reason.

Executive Engineer (E)
APMC, AZADPUR

Terms & Conditions

1. The rates quoted should be inclusive of GST, Octroi Royalties, Cess, Taxes and other levies and duties on the price of the materials, cartage and nothing extra on this amount shall be payable by the department.
2. All the firms are advised to inspect the DG Set personally, before quoting his rates. Firm may ensure that DG Set has been checked thoroughly. It may be noted that at the time of take over the DG Set, if any minor repair in DG Set is required, the firm shall complete the work free of cost and take over the DG Set for further Annual maintenance Service contract. If major repair is required, firm shall inform the defects & expenditure to deptt in advance at the time of tendering, otherwise it shall be presumed that DG Set is ok for taking in AMC.
3. The maintenance service contract included periodical maintenance of DG set , service and attending the complaints as and when required..
4. The rates quoted shall be stand valid for 90 days.
5. Conditional quotations are liable to be rejected.
6. The work shall be carried out as per CPWD specifications for DG sets and to the entire satisfaction of Engineer-in-charge.
7. Proper records of complaint received and attended shall be maintained by the contractor. All complaint is to be attended promptly and any delay shall be viewed as lapse on the part of the contractor.
8. The contractor (s) shall be liable for any breach, non-performance or delay in carrying out any obligation contained in the maintenance contract. In case the contractor shall not attend the complaint within 24 hours penalty @ Rs. 100/- per day for first 5 days and thereafter Rs. 200/- per day to be maximum for Rs. 2000/- will be deducted and job may be carried out through some other source at the expenses of the contractor.
9. All the preventive and breakdown maintenance work done should be recorded in service log book to be maintained by the agency.
10. No advance payment shall be made to contractor, however quarterly payment shall be released to the contractor after verifying from the log book.
11. Income tax, GST, S.D, etc .would be deducted as per rules.
12. The contractor should quote their rates after inspecting nature of work required to be done at site.

13. AMC will initially be awarded for one year and can be extended upto 3 years on same terms and conditions if services of agency found satisfactory after one year.
14. 5% performance guarantee will be taken before award of work from the lowest tender/contractor to whom the work is awarded.
15. The firm shall have to arrange small items like cotton, old dhoti's, battery water and tools to carry out daily routine checkup of DG Sets.
16. If the work is awarded to the firm and the firm failed to complete the job satisfactory, the firm shall be debarred for five years in DAMB/APMCs.

Signature of the contractor with the seal if any.

Executive Engineer (E)

SCOPE OF WORK**PART I-SCOPE OF MAINTENANCE SCHEDULE**

1. Change of lubricating oil cleaning engine sump/strainer after working of 200-250 hrs. Or after six months whichever is earlier? Change of lube Oil filter, cleaning of relief valve.
2. Change of Diesel filter elements periodically as per recommendation of manufactures or as per standard specification.
3. Valve tappet clearance adjustment.
4. Change of joints/ Gasket, O-ring as per requirement. Rectification of Leakage.
5. Radiator-cleaning (once in a year)
6. Carbon brushes replacement of lugs and cable joints if required.
7. Maintenance of Alternator /electrical Control panel periodically as per recommendation oil manufacture or as per standard specification , greasing of bearing, change of fuses, indicating bulbs/ bulb holders etc. as & when required.
8. Cleaning of fuel tank once in year.
9. Change of fuel flexible pipes, water hoses, hose clips as & when required.
10. To check engine, alternator and control panel safety devices i.e protection against low lube oil pressure, high water temp, over load tripping, high/ low under voltage etc.
11. The oil, defective parts, etc. is to be replaced in the presence of engineer-in-charge under intimation.
12. The Electrician and mechanic (qualified for similar type of jobs) shall attend DG Set at least once in a fortnight (24 visits in a year) and during emergency visits and submit the report indicating the discrepancies and items needing urgent attention and the agency shall take immediate against for the same. To check engine, alternator and control panel safety devices i.e protection against low lube. Oil pressure, high water temp, over load tripping , high/low under voltage etc.
13. The oil, defective parts, etc. is to be replaced in the presence of engineer-in-charge under intimation.

Materials/Major Repair works

Repair/replacement of following items/accessories shall be done by the contractor in comprehensive maintenance and nothing extra shall be paid by Department.

1. Battery charger
2. Hose pipe, fuel pipe
3. Self-starter (Repairing only)
4. Lubricating Oil
5. Fuel injection pump with governor
6. Turbo charger
7. AVR

8. Any damage to the

Note: Repair/ replacement of Battery, Alternator, Engine Overhauling of complete Engine and diesel will provided by department.

Signature of the contractor with the seal if any.

Executive Engineer (E)

AGRICULTURAL PRODUCE MARKETING COMMITTEE**Schedule of Quantities****NANE OF WORK:- Comprehensive AMC of 250 KVA DG Set installed at Service block Azadpur.**

S.No	Description of Item	Qty.	Unit	Rate	Amount
1	Comprehensive Annual Maintenance Contract of 250 KVA DG Set along with associated Panel installed at site as per attached scope of maintenance schedule and general condition as required.	01	Year		

Asstt. Engineer (E)

I/we have read the conditions of contract carefully and am/are ready to carry out the same job at the rate mentioned against each item of the above mentioned schedule.

Executive Engineer (E)

Signature of the contractor with Seal if any