



Agricultural Produce Marketing Committee

(Market of National Importance)

(Govt. of NCT of Delhi)

Office Complex, NFM Phase-II, Sarai Pipal Thala, Azadpur, Delhi-110033

Ph. 27401009, 27401087, Fax: 27691762, 27691668

**N.O.W.: - Annual maintenance Service contract of 250 KVA D.G. Set
for office building installed at NFM Azadpur.**

ITEM RATE QUOTATION AND CONTRACT FOR WORKS

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**Executive Engineer (E)
APMC, AZADPUR**



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F.No. APMC/ED (E)/EE/18-19/47/

Dated:-

NOTICE INVITING QUOTATION

Sealed item rate quotations as detailed below are re-invited for the under mentioned work on behalf of Secretary, Agricultural Produce Marketing Committee, Azadpur, up to **2.30 p.m.** on date indicated below from the authorized service dealers of company /Specialized firms, who have adequate past experience of the repair & maintenance of Cummins make 250 KVA D.G Set . The tender will be opened on the same day at **3.00 p.m.** in the office Executive Engineer(E), APMC Azadpur, New Office Complex, NFM Phse.-II, Sarai Pipal Thalla, Azadpur, Delhi-33 in the presence of the quotationers or their authorized representatives who may like to attend. Quotations received after the prescribed time and date shall not be considered.

S. No.	Name of Work	Estimated Cost (Rs.)	Earnest Money (Rs.)	Time of Completion	Last date of issue of quotations Papers	Last Date of receipt & opening of quotations
1.	Annual maintenance Service contract of 250 KVA D.G. Set for office building installed at NFM Azadpur.	81,208/-	1700/-	12 months	21.10.2020	22.10.2020

The earnest money as indicated above shall have to be deposited by the tenderers / quotationers along with the application for issue of tenders/quotations by a Bank Draft or Pay Order in favor of **APMC, Azadpur**. Quotations of the Firms, who do not deposit the earnest money in the prescribed manner, shall be summarily rejected.

The tender/ quotations forms and other contract conditions can be obtained from the office of the undersigned on any working day up to the last date of issue of tenders as indicated above till 1.00 P.M. on furnishing receipt of earnest money as specified above. The GST Registration Certificate, PAN No, experience of having completed successfully at least one work of similar nature and magnitude equivalent to the value of estimated cost of works as mentioned above, are to be shown before the issue of tender/quotations documents and attested true copies of the same are to be enclosed with the request for issue of tender/quotations documents.

The quotations documents including schedule of quantities, drawing and other details of work can be seen in the office of the undersigned on any working day before applying for the issue of tender.

The NIT/NIQ can be seen on web-site www.apmcazadpurdelhi.com. The firms downloading tender/quotation papers from website will have to submit offers in two packet system consisting earnest money along with attested copies of certificates as prescribed above in support of eligibility in one envelop Marked 'A', while tender form/price bid shall be placed in another envelope subscribed as annexure 'B'. Both these above sealed envelopes shall be kept in separate bigger size sealed packet mentioning name of work, NIT No. and due date of opening otherwise tenders shall be treated as invalid & rejected. The price bid of agencies which does not qualify in eligibility criteria shall not be opened and decision of competent authority shall be final and binding upon all parties. APMC reserves the right to reject any or all the tenders without assigning any reason.

Executive Engineer (E)
APMC, AZADPUR

Terms & Conditions

1. The rates quoted should be inclusive of GST, Octroi Royalties, Cess, Taxes and other levies and duties on the price of the materials, cartage and nothing extra on this amount shall be payable by the department.
2. All the firms are advised to inspect the DG Set personally, before quoting his rates. Firm may ensure that DG Set has been checked thoroughly. It may be noted that at the time of take over the DG Set, if any minor repair in DG Set is required, the firm shall complete the work free of cost and take over the DG Set for further Annual maintenance Service contract. If major repair is required, firm shall inform the defects & expenditure to deptt in advance at the time of tendering, otherwise it shall be presumed that DG Set is ok for taking in AMC.
3. The maintenance service contract included periodical maintenance of DG set , service and attending the complaints as and when required..
4. The rates quoted shall be stand valid for 90 days.
5. Conditional quotations are liable to be rejected.
6. The work shall be carried out as per CPWD specifications for DG sets and to the entire satisfaction of Engineer-in-charge.
7. Proper records of complaint received and attended shall be maintained by the contractor. All complaint is to be attended promptly and any delay shall be viewed as lapse on the part of the contractor.
8. The contractor (s) shall be liable for any breach, non-performance or delay in carrying out any obligation contained in the maintenance contract. In case the contractor shall not attend the complaint within 24 hours penalty @ Rs. 100/- per day for first 5 days and thereafter Rs. 200/- per day to be maximum for Rs. 2000/- will be deducted and job may be carried out through some other source at the expenses of the contractor.
9. All the preventive and breakdown maintenance work done should be recorded in service log book to be maintained by the agency.
10. No advance payment shall be made to contractor, however quarterly payment shall be released to the contractor after verifying from the log book.
11. Income tax, GST, S.D, etc .would be deducted as per rules.
12. The contractor should quote their rates after inspecting nature of work required to be done at site.

13. AMC will initially be awarded for one year and can be extended upto 3 years on same terms and conditions if services of agency found satisfactory after one year.
14. 5% performance guarantee will be taken before award of work from the lowest tender/contractor to whom the work is awarded.
15. The firm shall have to arrange small items like cotton, old dhoti's, battery water and tools to carry out daily routine checkup of DG Sets.
16. The cost of 02 B check kit, Lubricant oil, filters and coolant for servicing of DG Set are included in the contract. The materials supplied will be of genuine make/as per original manufacture. The cost of other materials shall be charged extra.

Signature of the contractor with the seal if any.

Executive Engineer (E)

SCOPE OF WORK

(A) Agency shall execute the following periodic/preventive maintenance to keep the DG sets in order.

Engine:- Checking of oil and lubricating oil level and topping up if required, checking all parameters and performance of engine on load conditions.

Alternator:- Checking of mounting and coupling bolts for tightness, checking of bearing for condition and greasing checking IR valves of alternator, insulations, cleaning of alternator, tightening the loose-connections and cable and terminations, checking for vibration, voltage, frequency, RPM, carbon brushes etc.

Control:- Cleaning AMR of panel, MCCB's contactor relays and panel timers with blower & CTC solution, checks for control and power wiring, tightness of connections and fuses, correctness and calibrator of all meters, relays, contactors and MCCB's as and when required.

Batteries:- Tightness of connections, Diagnostics of fault and rectify supply & replacement of terminals and applying petroleum jelly, checking specific gravity of electrolyte of each cell and checking the charging system.

Cooling:- checks for any leakage of radiator supply & filling of coolant, if required the check the condition of hose pipes, jubilee clamps, V-Belts and repair of all the minor parts as required.

Fuel system:- Checking and repair of fuel pumps, fuel pipelines and hoses, cleaning the fuel tank etc.

Periodic:- The agency will carry out all services/maintenance recommended by manufactures such as:

B Check maintenance at 250 hrs. or six months whichever is earlier.

C check maintenance at 1500 hrs. or one year whichever is earlier.

All the materials required for B & c check has to be arranged by the agency.

(B) Starting & Testing:- After carrying out all checks and performance of DG sets shall be observed and parameters of all the parts and meters should be within limit.

(C) Service at Call:- In addition to the Fortnight visits, the agency will provide its service in case of any fault/emergency or as and when required without any extra charges and within 24 hours.

(D) Cost of spare parts:- The contractor shall bear the cost of spare parts required during routine/periodic preventive maintenance work like oil filter, fuel filter, air filter, rocker cover gaskets, exhaust inlet/gaskets, repairing and de-scaling of radiators, cu-washers, coolant small fuses, battery terminals mob oil as and when required at site.

(E) The work not included in the scope of work:-

1. Supply of major contractors, MCCB's relays, batteries, piston, liner injector nozzle, radiator fan internal parts of the engine.
2. Calibration of nozzles and injectors.
3. Rewinding of alternators and exciter.

Executive Engineer (E)

AGRICULTURAL PRODUCE MARKETING COMMITTEE**Schedule of Quantities**

NANE OF WORK:- Annual maintenance Service contract of 250 KVA D.G. Set for office building installed at NFM Azadpur.

S.No	Description of Item	Qty.	Unit	Rate	Amount
1	Charges towards the Annual Maintenance Service Contract of Cummins Make Gen. set 250 KVA Model 6CTAA 8.3G4 installed at NFM Azadpur. The contract includes B & C check twice a year complete with supplying & replacement of Engine oil, Oil filter, Diesel filter, Air filter rocker cover gasket, fuel pipe exhaust intel gasket, water separator, water hose sets, de-scaling of radiator, cu-washer etc. as per scope of work as and when required for a period of one year.	01	Job		

Asstt. Engineer (E)

I/we have read the conditions of contract carefully and am/are ready to carry out the same job at the rate mentioned against each item of the above mentioned schedule.

Executive Engineer (E)

Signature of the contractor with Seal if any